

ADDENDUM NO. 2

REQUEST FOR QUALIFICATIONS GENERAL CONSULTING SERVICES

Titusville - Cocoa Airport Authority

Date: February 6, 2023

1. Additions:

- None -

2. Deletions:

- None -

3. Corrections:

Section 1, Item 8(c) - date changed to **February 2, 2023**

4. Clarifications:

- None -

5. Answers to questions received as of Friday, February 3, 2023

- a. *Page 3, Paragraph 3 states that SOQs will be accepted until 2:00 pm EST, February 16, 2023, but Page 6, Item 8C says the deadline is 2:00 pm EST, February 17, 2023. Would you please confirm what the correct submission date is?*

The date cited from Item 8.c is incorrect, the correct date should be February 2, 2023. Note: This date is in reference to submission of any inquiries regarding the SOQ. The deadline for submitting an SOQ remains **2:00 pm, Thursday, February 16, 2023**.

- b. *Page 9, Item 2D asks for information regarding 5 recently completed projects in each of the listed categories. Is this a separate request from the project descriptions requested as part of the SF330 or do the projects we list on the form count toward this request?*

Section 2(d) requests detailed information regarding a minimum of five (5) recently completed major projects for each category. This should be included in the appropriate section of the SOQ narrative. The SF330 is meant to serve as a stand-alone summary of the firm's qualifications and experience. Item 23(f) asks for a brief description of five (5) relevant projects. There is no restriction on including the same projects for both Section 2(d) or Item 23(f).

- c. *Our insurance does not cover the \$10MM in Umbrella Coverage insurance. We only have \$5MM, which is the industry standard for a design professional. With that said, can we be granted an exemption? See attached SSMC - COI informational COI*

Your reference to the \$10 Million Commercial Umbrella / Excess Liability requirement appears in Attachment D – General Consulting Services Master Agreement and is included in the RFQ as a “Sample” contract form the TCAA intends to use. The final agreement, including required insurance coverages, will be negotiated with the successful respondent.

d. *What is the Budget for this project's overall contract and or each airport project?*

The "project" will include numerous negotiated task orders for specific work to be performed at each airport over the three (3) year term of the master agreement. No budget for the project has been developed at this time.

e. *What are the proposed dates for all or each airport project?*

Currently, no schedule has been developed for specific tasks to be performed under the master agreement.

Note: This and any subsequent addendum issued by TCAA shall be acknowledged in the SOQ and will become a part of the solicitation. Failure to acknowledge addendums may result in disqualification from the RFQ process.

###