

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on February 17th, 2022 at 5:00 p.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL and Via Video Conference. The following members were present: Mr. Donn Mount, Vice Chairman/Treasurer; Mr. Roger Molitor, Secretary; Mr. Al Voss; Ms. Jessica Curry via video; Mr. Brad Whitmore; Mr. Kevin Daugherty, AAE, Director of Airports; Mr. Adam Bird, Attorney. Mr. John Craig, Chairman and Mr. Mark Grainger was absent.

Call to Order

Mr. Donn Mount called the meeting to order and determined a quorum was present.

Pledge of Allegiance**Approval of the Agenda**

Mr. Mount called for a motion to approve the agenda as presented. Mr. Voss made a motion to approve the agenda. Mr. Whitmore seconded the motion. All voted aye. Motion passed.

Approval of the Titusville-Cocoa Airport Authority Minutes:**1. December 16, 2021 – Regular Meeting**

Mr. Mount called for a motion to approve the minutes. Mr. Voss made the motion. Mr. Mount requested a correction be made to the Florida Commission Ethics hearing date to January 21, 2022 as opposed to January 21, 2020. Mr. Daugherty stated the correction would be made. Mr. Mount made the motion again to approve the minutes as corrected. Mr. Voss seconded the motion. All voted Aye. Motion passed.

Action Items

- a. Approval of Florida Department of Transportation (FDOT) Grant for the new Air Traffic Control Tower Siting Study & Associated Resolution at the Space Coast Regional Airport.**

Mr. Mount called for a motion to approve the FDOT Grant for the new Traffic Control Tower siting study and Associated Resolution of the Space Coast Regional Airport. Mr. Molitor made the motion and Mr. Voss seconded. Mr. Mount called the question. All voted aye. Motion passed.

b. Approval of Florida Department of Transportation (FDOT) Grant for the Fuel Farm Replacement Project & Associated Resolution at the Space Coast Regional Airport.

Mr. Mount called for a motion to approve the Florida Department of Transportation (FDOT) Grant for the Fuel Farm Replacement Project and Associated Resolution of the Space Coast Regional Airport. Mr. Whitmore made the motion to accept the resolution of the Fuel Farm Replacement Project. Mr. Voss seconded. Mr. Mount called the question. All voted aye. Motion passed.

c. Approval of Florida Department of Transportation (FDOT) Grant Amendment (FPN 447540-1-94-01) for the Valiant Air Command Ramp Project & Associated Resolution at the Space Coast Regional Airport.

Mr. Daugherty requested approval of the match of \$193,500 for the project. Mr. Molitor made a motion to approve the match. Mr. Voss seconded the motion. Mr. Mount called the question. All voted aye. Motion passed.

d. Approval of Florida Department of Transportation (FDOT) Grant Amendment (FPN 447540-2-94-01) for the Valiant Air Command Ramp Project & Associated Resolution at the Space Coast Regional Airport.

Mr. Voss made a motion to approve the Florida Department of Transportation (FDOT) Grant Amendment for the Valiant Air Command Ramp Project and Association Resolution. Mr. Whitmore seconded the motion. Mr. Mount called the question. All voted aye. Motion passed.

e. Space Coast Innovation Park, LLC Ground Lease Agreement

The Space Coast Innovation Park, LLC Ground Lease Agreement was re-scheduled to a special meeting.

f. Six Month Performance Review – Director of Airports

Mr. Daugherty addressed some of the changes made over the past six months. Mr. Daugherty will be communicating with the Board more frequently. Updates will be given every two weeks. Mr. Daugherty stated staff changes were made. Relationships are being repaired with the FDOT, FAA and the County of Brevard.

Mr. Daugherty is attending EAA meetings every month.

Mr. Daugherty would like to have a marketing strategy put in place which does not exist at this time. Mr. Daugherty has concerns opportunities are being missed.

Director's Report

a. Capital Improvement Projects Update

Mr. Daugherty provided an update on Runway 9-27 Project. Project is ongoing. Mr. Daugherty stated project should be completed prior to the upcoming airshow.

Mr. Daugherty spoke about the updates on the Hangar 52 Demo and the NASI Project at Merritt Island. Mr. Daugherty stated that the Hangar 52 Project is largely finished. Mr. Daugherty stated a construction permit has been approved for the NASI Project.

b. Merritt Island Airport Noise Committee Update

Mr. Hopman briefed the Board about the number of flights in operation for each airport. Mr. Hopman stated that the Noise Committee meetings were being held every two weeks. Mr. Hopman stated the hotline on the new website has been established. Mr. Daugherty spoke about the noise hotline being a show of engagement in cooperation with the noise complaints by looking into different flight patterns and air space.

c. Approval of Invoices for Projects

Mr. Daugherty stated that the guidance of the FAA and FDOT is being followed on the master plan. The FAA and FDOT will be on the selection committee to review the proposals. Mr. Daugherty stated the committee will then make recommendations as to which engineering / planning firm will be hired.

Mr. Whitmore recommended names to be added to the selection committee.

Mr. Mount addressed the issue of being obligated to follow the FAA guidelines.

Dr. Byers addressed the Board with the issue of needing to follow the conceptual scope of the Spaceport master plan. Dr. Byers spoke about the need to provide consultants enough time to use their skills efficiently.

Mr. Mitchell addressed the Board to volunteer to be part of the selection committee.

Mr. Daugherty suggested that Mr. Mitchell's assistance would be best suited on the technical side.

On Going Discussions

a. Dr. Flynn's Agreement

b. Spaceport Name Change

Mr. Daugherty suggested setting up a workshop to further discuss the name change. Mr. Daugherty would like the workshop group to revisit the original three name considerations which were Spaceport Florida, Exploration Spaceport and Canaveral Space Center. Mr. Daugherty stated more time is needed with regard to this issue.

Attorney's Report

- a. Mr. Bird stated he has not heard back from the State of Florida Commission Ethics Committee in regard to the complaint submitted by TCAA Fire Chief Wooldridge.

Mr. Bird suggested keeping the issue of the complaint on the Attorney's Report until he hears something further.

Mr. Mount called for a motion to postpone the complaint issued by TCAA Fire Chief Wooldridge. Mr. Voss made the motion. Mr. Whitmore seconded. Mr. Mount called the question. All voted aye. Motion passed.

Finance Manager's Report

Ms. Kinard addressed the Board for any questions regarding the check register. Mr. Molitor questioned the check written to Brevard County. Ms. Kinard stated the check was for employee benefits. Mr. Molitor questioned the check written to the Wildlife Foundation of Florida. Mr. Daugherty stated the check was written for the VAC Grant and will be reimbursed.

Authority Member's Report

Mr. Molitor stated that Commissioner Pritchett phoned to express her gratitude for the progress being made at TICO Airport. Ms. Pritchett is pleased with what she has seen.

Mr. Voss questioned the progress of the upcoming air show.

Mr. Daugherty stated meetings are being held and work is being done with our attorney, Mr. Bird, in regard to the upcoming air show in May. Mr. Daugherty will have more details at a later date.

Public Comments

Mr. White stated that the Young Eagles Day was postponed to February 26th due to weather conditions.

Mr. Panik addressed the Board with suggestions about the modernization of Drone flying. Mr. Panik suggested seeking information involving flying clubs and thinking about new ideas due to having new leadership.

Adjournment

Mr. Mount adjourned the meeting at 5:39 p.m.

JOHN CRAIG, CHAIRMAN

DONN MOUNT, VICE CHAIRMAN/TREASURER

